Minutes of the Woodford-cum-Membris Parish Council Meeting Held on
Tuesday 13 December 2016 in the Memorial Hall Woodford Halse
Starting at 19.00 hrs.

C226/16 Present
Mr. Paul Blackwell, Mr. Howard Burdett, Mrs. Kay Coles [Chairman], Mrs. Robyn Davison, Mr. Gary Denby, Mr. Patrick Knight, Mr. Iain Osborne, Mr. Robert Snedker, Mrs. Julie Turner & Mrs. Christina Williams.
Six members of the public including Mr. Robin Brown [County Councillor], Mrs. Elizabeth Griffin [District Councillor] & Mr. Bob Patchett [District Councillor].
G. P. Smith [Parish Clerk]

C227/16 Apologies
Apologies were received and accepted from: Mr. Robin Gilling [private meeting] & Mr. George Osborne [Indisposed. The Chairman expressed Council’s best wishes for a speedy recovery].

C228/16 Chairman’s Announcement
▪ The Chairman was sorry to have to inform Council of the recent passing of Mr. Robert Paul, who had served the Parish as property Caretaker. Council extended its condolences to Bob’s family and friends.
▪ The Chairman reported that the course of a recent Hunt meeting had included the Central Wood [Council’s recent acquisition] and the Sarafield [Byfield Road recreation ground]. She had expressed Council’s concern as possible danger to people using these public facilities and had received firm assurance from the organiser that such an error would not recur.

C229/16 Members’ Declarations of Disclosable Interest
Council received none.

C230/16 Minutes of the Last Meeting
Council approved the minutes of its meeting of 08 November 2016.

C231/16 Matters Arising
C216/16 Daventry District Council [“DDC”] Task Panel - Major Planning Applications. Mrs. Williams reported that a scheduled meeting had been cancelled because of illness and would be rearranged.

C232/16 Public Session
No issues were raised.

C233/16 Vacancies on this Council
Council co-opted Mr. Paul Blackwell.

C234/16 Budget & Precept 2017/2018

C235/16 Parish Estate - Trees
In accordance with a scoping survey & estimates by Treetops.com Limited dated 04 December 2016 Council resolved that Treetops be engaged to:
▪ Conduct a duty of care survey for the Central Wood as soon as possible for £2,500.00 + VAT.
▪ Conduct a duty of care survey of other trees in Council’s parish estate for £3,500.00 + VAT against funding in year 2017/2018.
• Assess and schedule stream-side ash [suspected ash dieback disease] in the allotments adj. the Burial Ground, with other estate trees.
• Remove a [further] mature ash from the group in the Ryefields play area as soon as practical. Cost to be advised.
• Remove mature ash alongside footpath and stream betwixt Ryefields play area and Elm Drive as soon as possible. Cost to be advised.

C236/16 Parish Estate - Hedges
Council resolved:
• Laurel hedge and associated vegetation off Membris Way waterbridge. Scotts Landscapes be asked to cut and tidy for £1,500.00 + VAT according to the estimate of 21 November 2016.
• Footpath and stream bank from the Membris Way waterbridge to Ryefields play area access for £975.00 according to estimate 144/08 December 2016.

C237/16 Old Station Yard, Station Road
Council supported Planning Application DA/2016/1021: Demolition of existing storage building. Construction of replacement building for storage & maintenance of company vehicles, plant & equipment. Council observed that permitted use of the building should be granted exclusively to the “company” i.e. Main Line Timber Limited.

C238/16 St. Mary’s Church, School Street
Council supported Planning Application DA/2016/1035: Change material from lead to stainless steel on north aisle and vestry roof.

C239/16 Land Adj. 2, Percy Road
Council recorded no observations on Planning Application DA/2016/1044: Construction of dwelling & garage attached to existing dwelling.

C240/16 The Old Barn, School Street
Council considered Planning Application DA/2016/1049, demolition and rebuild outbuilding to rear [retrospective], but felt unable to make any planning observations based on the plans accompanying the application as they are unclear.

C241/16 Hinton Manor Court, 14
Council supported Planning Application DA/2016/1063: Proposed link between existing garage and house, extend porch roof and widen drive.

C242/16 Sarafield Review Group
Council adopted the report on the Group meeting held on 01 December 2016 as in the minutes of that meeting - see Annexe “A”.

C243/16 Village Centre - Library
Northamptonshire County Council had identified an underground water leak between the street meter and the Library. It was agreed by the Clerk and County Council Property Services that the pipe should be repaired without delay by a County Council approved contractor and according to the property lease the total cost (£1,224.75) should be shared equally by Council [Landlord] and the County Council [Tenant].

C244/16 Woodford cum Membris Parish Housing Survey October 2016
Council received a copy of the draft report by Daventry District Council. The report will be taken into account by the Parish Neighbourhood Development Plan Group.
C245/16 Receipts & Payments
Council noted receipts and authorized payments:

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<tr>
<th>Receipts</th>
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<th>Payments</th>
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<td>Allotment rents</td>
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<td>Office, stationery, postages, printer</td>
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C246/16 Other Business
- Central Wood. The Clerk advised he would be arranging a meeting in January 2017 of those parishioners who had expressed their interests, with the objective of forming a Management Body for the former railway embankment and associated land.
- Christmas Lights. Council gave authority to Mr. Denby for the disposal of Council’s defunct Christmas streetlights.
- Community Speedwatch 2017. Mr. Knight reported that entry into the Scheme is progressing - it can proceed by letter of confirmation from Council [which the Clerk has provided] as an alternative to the collection of five hundred residents’ signatures.
- Kitchen Lane. Mr. Knight would like to arrange clearance of the drainage ditches alongside Kitchen Lane. Matter to be scheduled for Council’s January 2017 meeting.

C247/16 There being no further business the meeting was closed at 20.25 hrs.
Minutes of the Sarafield Review Group meeting held on 01 December 2016 in the Farndon Room, Woodford Halse starting at 19.00 hrs.

Present
Robyn Davison, Gary Smith, Pat Knight, Iain Osbourne, Howard Burdett, Andrew Worrall, Kevin Worrall, John Ward, Linda Brassington & Bowling Club colleague.

1. Apologies were received from: Kay Coles, Robert Adams and Dani Grogan.

2 & 3. No matters.

4. Car park and maintenance and usage (including sign).
   Big sign next to main gate and 2 small signs at the top and bottom of bridleway. John Ward started a template stating rules, contact numbers etc. Final wording to be discussed at future meeting.
   Main Entrance gate to remain locked at night to reduce on-going problems at night around the Sarafield.
   The gates will be unlocked during daylight hours and situation will be reviewed at next meeting.

5. No matters.

6. Future use and renovation of multi-games courts
   Over a six week period get suggestions from general public of all ages how/what sports they would like the area to be used for? Skateboard ramp has been fixed but will remain fenced off till all areas are made safe.

7. Position of youth shelter
   Not a priority at present.

8. Whole site security
   Continued to be monitored, if problems carry on possibly look at putting up cctv cameras & signs.

9. Responsibilities and arrangements for maintenance of non-club related facilities
   Play area grass was cut by Scotts Landscapes as requested.
   Leylandii hedge alongside main pitch to be topped and sides trimmed. (Parish Clerk dealing).

10. Responsibility of keeping whole site clear of rubbish.
   This on-going by Parish Council handyman.

11. Field and pavilion running costs.
   Andrew Worrall & John Ward will forward their clubs’ accounts for year to 30 April 2016 to Parish Clerk. Accounts were not requested from the Bowls Club - it operates on a self-contained site & pavilion.

12. Fire risk assessment
   Work is on-going.

13. Bank alongside bowling green facing car park.
   Contact details for Flogas to be forwarded to check tank is safe to be removed. British Gas to be contacted with regarding possible future gas supply to the Sarafield (Iain Osborne is looking in to this).

15. BMX track
   To remain as it is while other important issues are being dealt with.

16. Leases for specific areas of the field and main pavilion.
   All leases under review by Parish Clerk.

17. AOB: Group name - Sarafield Review Group.
18. Date of next meeting: Thursday 09 February 2017 in the Farndon Room, starting at 7pm.

Iain Osborne 03.12.16